Staff Travel Bookings

All travel bookings must be processed and approved by your line manager.

Refer to the Team Contacts page for manager contact details.

Domestic Flights

The organisation will always recommend best fare on the day.

Check for flights here:

Qantas

Virgin

International Flights

All international travel must be approved by your state manager.

Check for flights here:

Skyscanner

Webjet

Frequent Flyer Points

Staff are permitted to earn frequent flyer miles when booking flights. Please ensure you include your frequent flyer details when making flight bookings.

Hotels

When booking hotels, always check with the Best Western chain.

For centres without a Best Western, search the hotels.com site.

Car Hire

The organisation has an account with Avis Car Hire.